

Committee Training

FROM ONLY \$220

FOR 90 minutes

Your Place or Ours

**Know What You Need To Do To Be
An Effective Committee**

Expert Tuition by Garry Maynard or Mary McLean

Body Corporate Owners Network,

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Being an effective and professional committee member of a body corporate can be a daunting prospect for many unit owners.

Knowing the rules and understanding the role of a committee member in a body corporate can help you master the role of committee member.

Being on the committee of your complex is important.

Understanding

- How By-Laws are made and implemented
- How financial management of complexes should be done
- How to run general meetings and committee meetings
- Who is responsible for what maintenance items in buildings
- What the roles of the chairperson, secretary and treasurer are
- How to work effectively with a body corporate manager or how to self-manage your scheme

Will give you confidence as a committee member.

To be on a committee in a Qld body corporate means you should be aware of the rules and laws.

There is now a code of conduct for body corporate committee members that you should be aware of.

Educating yourselves for the role of committee is now simply a matter of phoning Garry Maynard (07) 33005858 or Mary McLean on (07) 33597499

The experts from Body Corporate Owners Network, Garry Maynard and Mary McLean are experienced committee people and acknowledged industry experts.

Both are honorary life members of the Unit Owners Assn Q Inc

Garry Maynard is the publisher of the *New Layperson's Guide to Body Corporate laws in Qld* a practical textbook for unit owners. Garry has written many articles in industry publications about being an effective committee member. He has formal academic qualifications in business, adult education and mediation. Garry has been on two body corporate committees for 10 years.

Mary McLean was previously executive officer of the Unit Owners Assn Q Inc and has been helping unit owners with problems for 13 years. Mary has been secretary/treasurer of a self-managed complex for many years.

Garry and Mary are the people behind the new www.bodycorporatematters.com.au website, a very practical resource for Qld apartment and townhouse owners.

The Body Corporate Owners Network offers on-site committee training.

We suggest in 90 minutes we can brief you on the basics so you can be a worthwhile, cohesive and effective committee. Phone (07) 33005858 or (07) 33597499 for a quote or to book